

# INTERVIEW CONDUCT

So there are a lot of places where you can get information on interview conduct. I've been to an interview or two myself. So I'm going to give you some insights that can increase your chances of getting a job.

## FLIP OVER FOR YOUR NEXT CHALLENGE



### EARN THIS NUGGET

1. Find two employers in your community, maybe someone who goes to the same church or something, who would be willing to give you a mock interview. Research their company so you can go in with good questions.
2. Interview and get their feedback. Of course, you may not have the qualifications for their company. But they will be able to tell you how you rank against the other candidates they interview and where you need to improve.

1. The chances are the employer has already seen your resume or your application. They have already thrown out a collection of candidates. So the fact that you will get their valuable time for half an hour or so says something. This is no longer about your resume or your experience. From this point on it is about you.

2. They will, of course, ask you about your experience, history, hobbies, skills, and everything else. Really, this is about getting to know you!

3. You can train anyone to do almost anything, but you cannot train a person to have character. A strong character is a foundation an employer can build on. This is what any smart employer is looking for.

4. Dress appropriately. It is better to overdress than underdress. It is not enough to wear a suit. Make sure it fits and you look comfortable in it.

5. Offer a good firm handshake with good eye contact and a good smile.

6. Sit straight. Don't flop into a seat like a boneless chicken and slouch. Remember, anyone in a company may be asked what they think of you, not just the person interviewing. Be polite and personable with everyone.

7. Be engaging, maintain good eye contact, a sprinkling of appropriate humor is not a bad thing.

8. Be prepared. Do research before you get to the interview. Have good questions to ask. Feel free to have them written down and make notes while listening. This shows you are attentive and value what they are telling you.

9. Be grateful for every kindness they show you. Not least of which for taking their time to talk to you.

10. At the close of the interview, they will ask if you have any questions - you do. To not have questions shows a lack of interest. Finish off the interview by asking, "Do you have any reservations about employing me?" If they say they do, you can address this now. If they don't, ask for the job. I have never had a bad experience asking for the job. I don't know why more people don't do it.

