

TOUCH TYPING

In this modern world, we use computers all the time. And if you are going to use a computer, you are going to use a keyboard all the time.

Now, there are two ways of typing, one is to use two fingers and be what we call a “hunt and pecker.” Alternatively, you can learn to touch type. For sure, hunt and pecking is faster to begin with. But, take it from me, it does not take long to speed up with touch typing. I am a paid up member of the hunt and peck society. This document is my first attempt at touch typing and I am already getting the hang of it. Let me tell you how I am learning.

FLIP OVER FOR YOUR NEXT CHALLENGE



EARN THIS NUGGET

- Get used to finding the index keys on the keyboard without looking, and type out the alphabet 25 times
- Type out “the quick brown fox jumps over the lazy dog” 25 times.
- Write a letter to a person of your choice.

1. The first thing - the keyboard comes with a little bump on two of the keys, you’ll find these bumps on the “F” key and the “J” key. The index fingers of each hand will be on these keys. The idea behind these is that when you are not looking at the keyboard, you can still tell where you are. If you don’t feel the bump, your hand is in the wrong place.

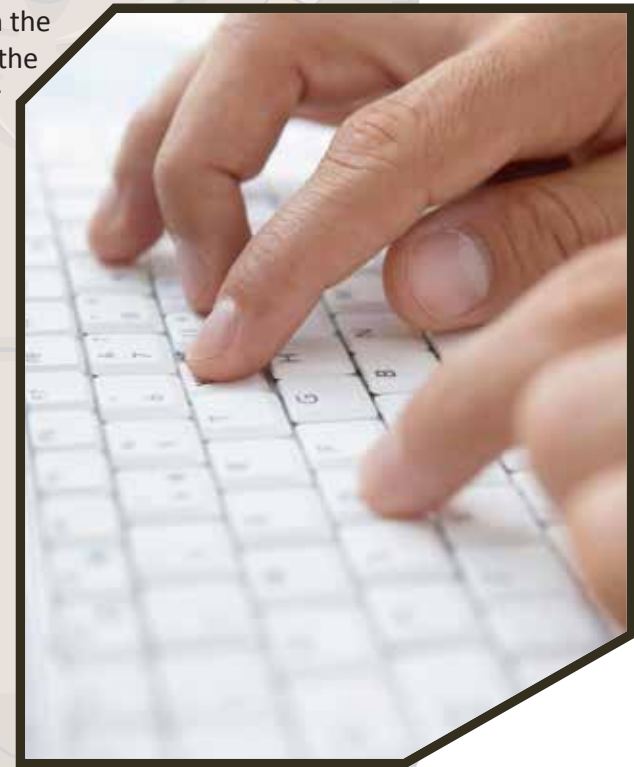
2. Another great advantage to not looking at the keyboard is that you can see what you are typing as you are doing it. So you don’t look up from typing to see a collection of mistakes that you just made.

3. So place your left pinky on the “A” key, your next finger on the “S” key, and your next finger on the “D” key, and your index finger on the “F,” where the little bump is.

4. On your right hand place your pinky on the “;,” your next finger on the “L,” your next finger on the “K,” and your index finger on the “J” with the bump.

5. Your thumbs should be resting on the space bar.

6. Now, the idea in short, is to reach as little as possible, so use the closest finger to a key.



Yes, it is going to feel unnatural to begin with. And yes, you’ll make a bunch of mistakes at first. But you’ll be surprised how quickly you get used to it. Let me say if this big ol’ bear with these clumsy paws can do it, so can a RockHopper like you.